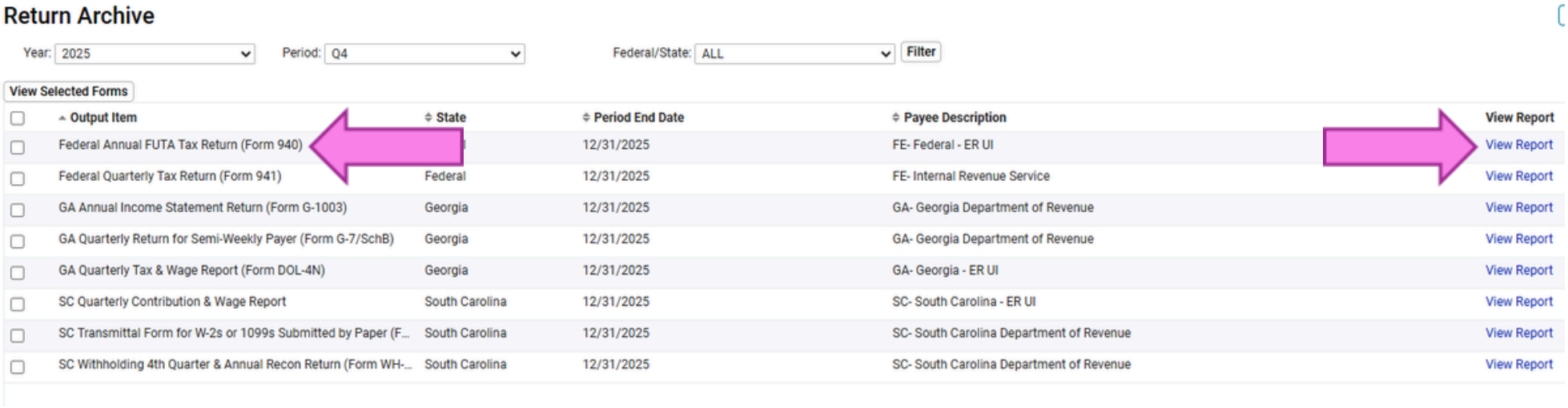
ADMIN GUIDE

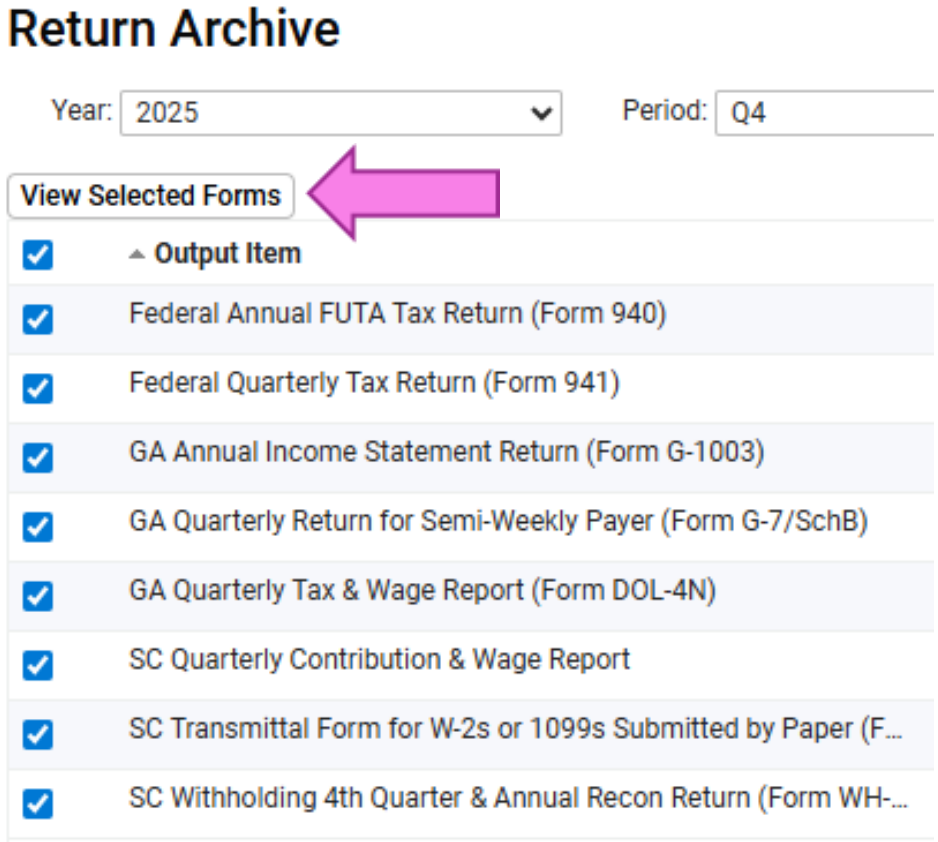
Return Archive - Quarterly Tax Returns

Login: Computer

Go to Reporting » **Return Archive**. Choose the year, period, and federal/state. Click Filter. Click View Report.



To view more than one report at once, check the box next to each report and then click View Selected Forms.



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